

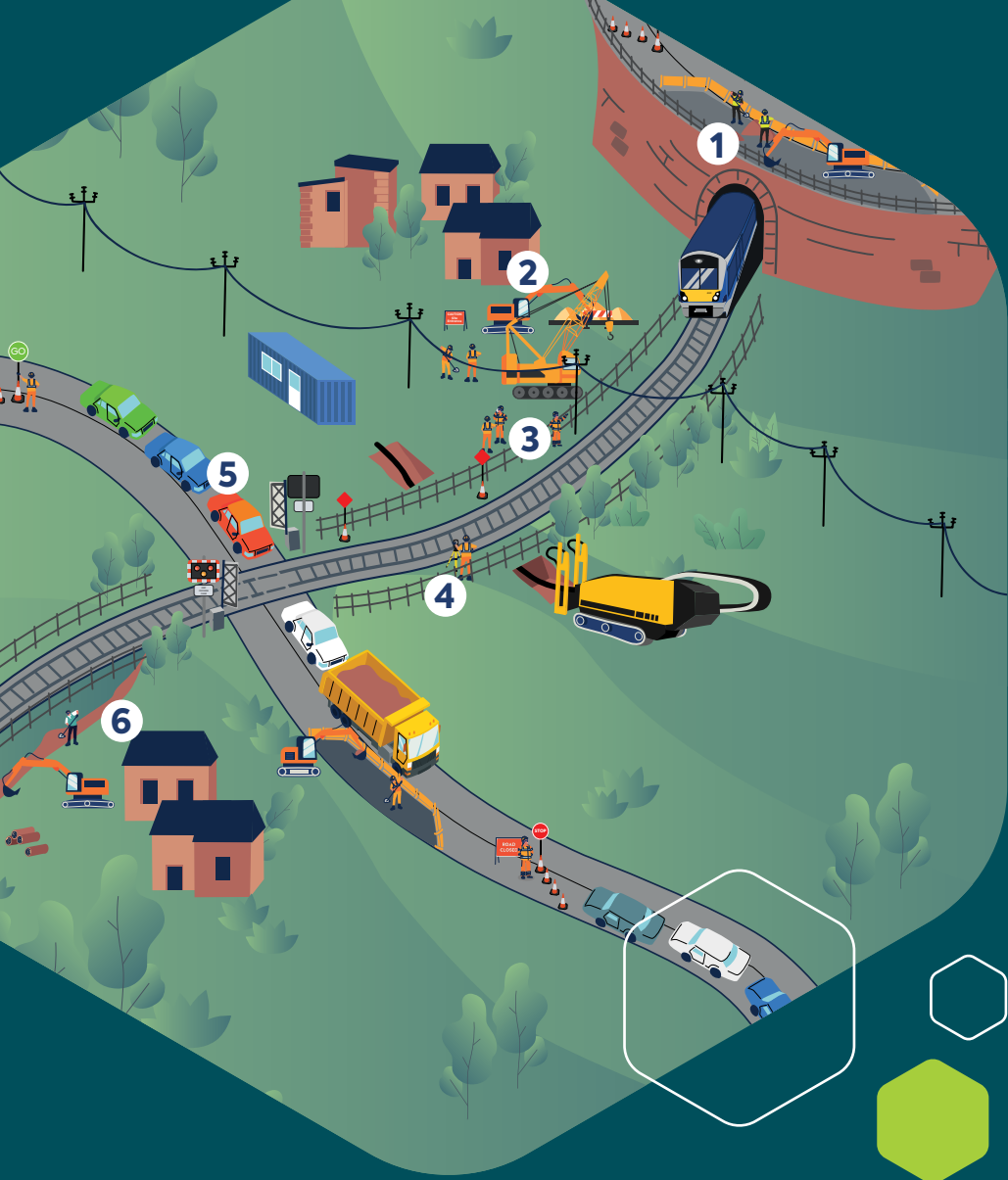


Third Party Works

Guide to Support Safe Development
around the NI Railway



www.translink.co.uk/thirdpartyworks



Types of Third-Party Works around the Railway

1. Over the Railway
2. Adjacent Works
3. On the Line
Within the Railway Boundary
4. Under the Railway
Under Track Crossings
5. Works around Level Crossings
6. Boundary Works

What is Third Party Works & Where does it apply?

Third Party Works (TPW) applies to any proposed works within 50 metres of the railway boundary or within 200m of a level crossing or with the potential to cause 'blocking back'.

Note a separate process applies for works around level crossings, see below & our website.

Why is it needed

The railway is a hazardous environment where your staff, Translink or the public may be put in danger because of your actions or omissions. We understand the risks your works can present to the railway and our team will work with you to mitigate and control these risks, supporting you in completing your works while also assuring the safety of the public, our passengers and workforce.

Contacting us

Contact the Third-Party Works (TPW) team at planning stages or at the earliest opportunity if your proposed works are around the railway to help minimise any potential delay to your programme. Our team will provide relevant information and requirements applicable to your proposals.

This leaflet has been created by Translink's Third Party Works team and is intended for guidance to support your proposals for development to be safely planned, designed, constructed and managed around the NI Railways network. Further formal details are provided on the back page and at www.translink.co.uk/thirdpartyworks



Risk Considerations for Development near the Railway

The following are common hazards or risks to consider and consult with us for proposals: Over, Under, Adjacent, at the Boundary or within the Railway Boundary.

Boundary & Lands

- People Struck by a Train – Railway Boundary Risk (Trespass) – Railway Access
- Vegetation & Tree Management – Railway Boundary Risk
- Land Ownership, Encroachment & Lands Protected for Future Transport



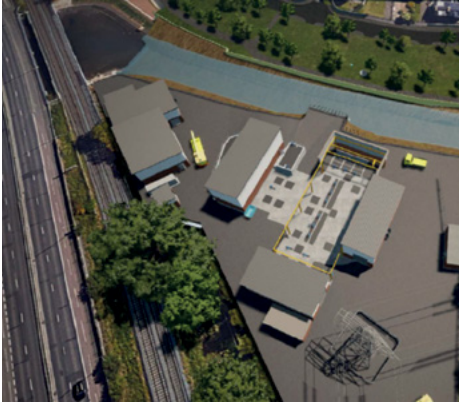
Construction & Excavation

- Excavators, Lifting Equipment & Piling Works – Construction Risk
- Excavation or Works affecting the Track Support Zone or Railway Slope
- Drainage & Flood Risk affecting the Railway or Railway slopes



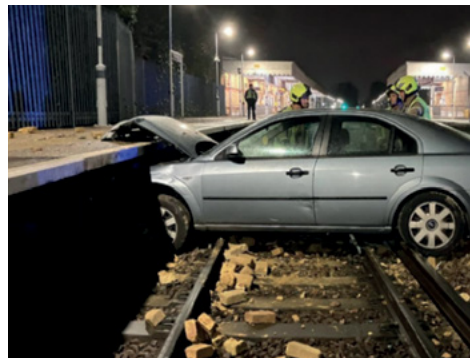
New or Existing Structures & Buildings

- New, Modification or Repair to Structure & Buildings
- Permanent, Temporary or Demolition Works – Technical Assurance Cranes, Piling Rigs, Temporary Works & Slope Stability
- Managing Assets around the Railway – Regular Inspection & Repair



Other including Site Specific

- Road Rail Interface
 - Street Works near a Level Crossing – Temporary Traffic Management
 - Works near a railway bridge – Low Bridges / Bridge Strikes
 - Changes to access or road layout
 - Road Vehicle Incursion
- Translink Properties, Station Access & Platforms
- Signal & Telecoms checks – Glare from adjacent buildings



Examples of Safe Systems of Work around the Railway

Work within the railway or adjacent works that are a risk to the safe passage of trains is typically planned to happen at night, under a track possession (T3) to block train movements.

Track possessions and other Safe Systems of Work shall be planned with Translink a minimum of 6-8 weeks in advance and are subject to Translink arrangements and approvals, which aim

to mitigate the impact on train services and coordinate with other works. Examples as shown below.

Early consultation allows for each phase of work near the railway to be reviewed, the specific requirements understood, proposed mitigations agreed & implemented to minimise any risk of delay to your programme.



T3 possession: At night this is the most common and safest system



T2 possession: for daytime short duration works between live trains



Adjacent Works alongside Live Train: Only permitted with strict controls



Works Fenced & Segregated from Live Trains: Only permitted with strict controls

Third Party Works (TPW) around the Railway - Requirements and Stages

Initial Query

Email or call with the location and site plan or outline proposals, we will allocate an engineer to review and follow up with you, normally within 10 working days if not sooner.

Planning Stage

Contact us at the early planning stage for consultation on proposals and requirements to help you meet your programme dates while mitigating potential risks to the railway. Translink have a dedicated TPW team to manage consultation on the requirements at all stages of your project around the railway including Planning Consultation.

Third Party Works

This includes Design, Construction & Asset Management Stages.

A third party, as set out in this procedure includes the client or asset owner, its agents, consultants, and contractors. All Third Party Works shall be carried out in accordance with the Translink Third Party Works Procedure available on our website. Refer to this for info including costs and insurance.

Domestic work around the railway

Please notify and consult with us, examples include:

- house building or extension
- excavation
- slopes or retaining walls
- roof repair
- scaffolding
- building repair or maintenance
- boundary works
- fencing
- tree or vegetation management

Third Party Works Around Level Crossings

These require review of risks relating to Street Works requirements & Traffic Management risk. Further information is available at www.translink.co.uk/worksaroundlevelcrossings



Contact Translink's Third Party Works team if you propose work within 50 metres of the railway boundary or 200m of a level crossing.

Call Translink: 028 9066 6630

Email: thirdpartyworks@translink.co.uk



Initial Contact & Queries

Please provide your contact details, site location & outline proposals or site plan.

Our engineers will follow up with you to discuss your proposals and advise on the **Third Party Works (TPW)** around the railway requirements. We will advise if your proposals are considered Minor or Major TPW.

We are happy to meet with you on site to review.

Typical minimum Formal Notice periods

- Minor TPW typical notice timeframes are 6–8 weeks minimum for each safe system.
- Major TPW should be notified a minimum of 6 months in advance or more for complex proposals as necessary to complete the TPW Procedure requirements.

- A signed Third Party Works Permit for Works is required prior to commencement of any works within 50m.

Formal Forms

Refer to our website for further information on requirements and forms which are within the Contact Us section.

- Form 1: Third Party Works Request / Notification form to commence the TPW Procedure
- Form 2 is for your project CDM Details
- Form 3: TPW Permit for Works. This can be used for multiphase major works.

Forms can be submitted after your initial contact if you prefer to discuss with us first.



For further information scan the QR code or visit www.translink.co.uk/thirdpartyworks



Third Party Works ///

Supporting Safe Development
around the Railway